

INVITATION TO BID

Sealed bids for construction of the **Marion County Law Enforcement Center Additions/ Renovation**, will be received in person, via regular mail by U.S. Postal Service, or via special courier service at **Location: 2523 East Highway 76, Marion, South Carolina, 29571** until but no later than **2:00 p.m.**, local prevailing time, **Tuesday, December 22, 2020**, and then publicly opened and read immediately thereafter.

Due to travel and meeting restrictions in place from the COVID-19 outbreak, Marion County is making the following changes to the bid opening:

- Bids will be received at 2523 East Highway 76, Marion, SC as stated.
 - It is the responsibility of all Bidders to select shipping/ delivery that will ensure the bids arrive by the 2:00 pm deadline.
 - Bidders may ship their bids to the above address via UPS or FedEx.
 - Bidders may alternatively hand deliver their bids to the above address. The receptionist will be available to receive bids delivered by hand.
- Marion County will conduct the bid opening via live stream only over Zoom. Bidders hand delivering their bids will not be allowed to stay in person for the opening.
 - Prior to the bid opening a link for the Zoom meeting will be emailed to registered plan holders, posted on Marion County's website and posted to Moseley Architects plan room.
 - A blank bid tab summary will also be distributed to registered plan holders in the same manner.
 - The live stream bid opening will be conducted in a manner that shows all bids were received in sealed packages and were unopened prior to the bid opening.

During the bid opening, Marion County will have no less than two (2) staff members present in the room, one of which will be the Purchasing Agent.

Bids received after the announced time and date for submittal, whether by mail or otherwise, will be rejected. Bidders are responsible for ensuring their Bid is received before the deadline indicated. Bids submitted by telephone, telegraph, email, text message, or facsimile shall not be accepted.

The Work generally consists of a new addition approximately 11,000 square feet and selected renovations to the Marion County Law Enforcement Center. Site improvements include perimeter fencing, minor grading, and other modifications to existing utilities. The building structure generally consist of steel bar joists and structural decking on load bearing walls. The exterior walls consist primarily of brick and concrete masonry units, SPF (Sprayed Polyurethane Foams), and concrete masonry unit walls. The roof consists of both low-slope TPO membrane and standing seam metal roofing.

A non-mandatory pre-bid conference will be held at **10:00 a.m.**, on **December 1, 2020**, at **Location: 2523 East Highway 76, Marion, South Carolina, 29571**. Submit questions in writing, at this time on the required "Pre-Bid Question Form." The "Pre-Bid Question Form" may be accessed within the Project Manual, or you may submit online via www.moseleyarchitects.com. Responses will be in the form of addenda if required.

Due to visitor restrictions in place at the Marion County Law Enforcement Center from the COVID-19 outbreak, Marion County is making the following changes to the pre-bid conference:

Marion County will designate specific dates/ times to allow for a limited number of visitors to visit the existing facility. There will be a sign-up sheet available at the pre-bid conference for Bidders who wish to visit the site prior to bidding. Anyone visiting the site will be required to comply with the County's protocols in place at the time of the site visit.

Beginning on **November 2, 2020**, all Bidders may obtain, and/or examine electronic Bidding Documents by visiting www.moseleyarchitects.com.

In order for Moseley Architects to maintain an accurate list of plan holders (General Contractor's only) and notify them of any addenda, each General Contractor shall complete the following required steps:

1. Submit the following information to Moseley Architects by email:

jhill@moseleyarchitects.com

ATTN: Jessica Hill
Company Name:
Address:
Phone/ Fax Number:
Email Address:
Contact Person:

2. Visit www.moseleyarchitects.com, click the "Bidding" tab at the top of the page, scroll to **Marion County LEC Additions/ Renovations** click on "Bid Documents", and follow the instructions to "Request a key." Once complete, access to the electronic Bidding Document files can be obtained, saved, and or examined as needed. Addenda for the Project will be posted to the above listed website.

Refer to the Instructions to Bidders for bidding procedures and requirements. Any questions relating to the Bidding Documents shall be directed to the architect, Moseley Architects at www.moseleyarchitects.com.

Marion County reserves the right to reject all bids, to waive informalities and technicalities, and to cancel the Bid Process at any time.

END OF INVITATION TO BID